

## NOTICE OF MEETING AND AGENDA

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### Northfield/Willowbrae Community Council

Thursday 10 April 2014 at 6.30 pm, in Northfield Willowbrae Community Centre,  
Northfield Road, Edinburgh, EH8 7PP

#### 1. INTRODUCTION

There will be an introduction by Councillor Alex Lunn, Returning Officer.

List of Community Council members (*circulated*).

#### 2. APPOINTMENTS

Nominations are invited for the following posts;

- (i) Chairperson
- (ii) Vice-Chairperson
- (iii) Secretary
- (iv) Treasurer
- (v) Auditor

#### 3. SCHEME, CONSTITUTION & STANDING ORDERS

Scheme, model Constitution & Standing Orders for members' information  
(*circulated*).

#### 4. FINANCIAL ARRANGEMENTS

There will be an update from Services for Communities on;

- (i) the Annual Community Council Grant;
- (ii) Banking Arrangements;
- (iii) Insurance Arrangements for Community Councils.

**5. MEMBERSHIP**

A representative from Corporate Governance will report on membership requirements.

**6. NEIGHBOURHOOD PARTNERSHIPS**

Faye Gray, Partnership Development Officer, Craigtinny and Duddingston NP will report on Neighbourhood Partnerships.

**7. INDUCTION AND SUPPORT FOR COMMUNITY COUNCILS**

There will be an update from Services for Communities

Induction pack (circulated)

**8. FUTURE MEETING ARRANGEMENTS**

A representative from Services for Communities will inform members on future meeting arrangements.

**9. ANY OTHER BUSINESS**