



# Northfield and Willowbrae Community Council

**NWCC Meeting**  
**Date and Time of Meeting: 16th January 2024 at 7pm**  
**at Northfield Community Centre**

	<b>Agenda Points</b>	<b>Estimated End Time*</b>
1.	Welcome and Apologies	7.05pm
2.	Minutes of last meeting (14th Nov 2023) & matters arising	7.15pm
3.	Financial matters: Treasurer role, financial update, Meadowfield Park grant, CEC Place Based Initiative Fund Grants	7.30pm
4.	Management Matters: Secretary's role, Communications Group	7.40pm
5.	Engagement: Local Place Plan, Community Coffee Mornings, Democracy Matters, Environment Fair	8.00pm
6.	Planning: Planning Applications	8.10pm
7.	Any other competent business & Public Forum	8.25pm
8.	Date of next meeting	8.30pm

\* Approx End Times for Items may vary at the Chair's discretion.

The meeting will end just after 8.30pm. All participants must leave the building by 8.45pm.

The Community Council meets in public – it is not a public meeting. If you wish to suggest items for discussion at a meeting or for any other matter, please contact the Secretary several days before the meeting. Contact: [secretary@northfieldandwillowbrae.org.uk](mailto:secretary@northfieldandwillowbrae.org.uk)