NORTHFIELD & WILLOWBRAE COMMUNITY COUNCIL - TREASURER'S REPORT 2025/26

"A treasurer's report for a community council must provide clear, transparent, and accurate information about the council's financial health to its members and the public. It serves as a record of receipts and expenditures, ensuring funds are spent in accordance with the council's goals. The Annual Report should contain":

· **Statement of Accounts**:
A full summary of income and expenditure for the entire financial year
(e.g., 1 April 2025 -31 March 2026) – see table below:

· **Balance Sheet**:
A statement showing the funds held at the start of the year, the surplus/deficit, and the final balance at the end of the year.

Balance at 1.4.25	Surplus / Deficit	Final Balance 31.3.26
£3,709.83	£5,262.63	**£8,972.46**

Number	Date	Item	Outgoing - £	Incoming - £
1	April 2025	No transactions.		
2	1.5.25	Northfield Com. Centre Rm hire - 11.3.25	30.00	
3	1.5.25	One.com - 2025 subscription.	105.44	
4	8.5.25	N&W CC Cllr James Keating – reimbursement as bought contactless Square device.	22.80	
5	8.5.25	Northfield CC - AGM meeting - 13.5.25	30.00	
6	19.6.25	EH Direct – ad in July 25 edition.	60.00	
7	27.6.25	N&W CC Cllr Margaret Bennett - Reimbursement for Edinburgh Banners.	144.00	
8	1.7.25	BoS service charges.	4.25	
9	10.7.25	Northfield CC - Room Hire 8.7.25	30.00	
10	4.8.25	BoS Service charge.	4.25	
11	2.9.25	BoS Service charge.	4.25	
12	5.9.25	Northfield CC – Room hire 9.9.25	30.00	
13	5.9.25	Northfield CC - Environment Fair hire on 20.9.25.	245.28	
14	18.9.25	CEC 3 Small Community Grants: Northfield heritage Info Board - £2,150.00 Royal High PS Wildlife Garden - £1,550.00 2025 Environment Fair - £1,750.00		5,350.00
15	22.9.25	Edinburgh Community - Climate Action Network: Climate Resilience workshop.		1,782.79
16	26.9.25	Cash received from Env Fair stalls - into BoS Leith branch.		137.84
17	29.925	CEC annual grant to Community Council		921.90
18	3.10.25	BoS service charges	4.25	
19	8.10.25	Keegan & Pennyki – N&WCC annual Insurance	104.52	

Number	Date	Item	Outgoing - £	Incoming - £
20	8.10.25	UThink People Development -'Pizza in the Park' at Env Fair	350.00	
21	23.10.25	EH Direct – November 2025 edition adverts	60.00	
22	28.10.25	N&WCC Cllr Margaret Bennett – reimbursement for Cavalry Park meeting at Duddingston Golf Club with CEC Director, officials, residents & Ward Cllrs on 27.10.25	66.00	
23	3.11.25	BoS Service Charges	5.70	
24	24.11.25	Northfield CC - Room hire: 24.11.25: EC CAN workshop	30.00	
25	24.11.25	Northfield CC - Room hire - 11.11.25 meeting	30.00	
26	24.11.25	Northfield CC – hire whole CC for Env Fair: 20.9.25	150.00	
27	2.12.25	BoS Service Charges	4.25	
28	8.12.25	Imagine If. Space consultancy for running ECCAN workshop, resources, wall map & report	1,597.40	
29	19.12.25	Square		0.98
30	19.12.125	Square		26.51
31	2.1.26	BoS Service Charges	4.25	
32	16.1.26	Development Trust Scotland (SCIO) - grant for Jocks Lodge Community Trust till get a bank account established.		250.00
33	2.2.26	BoS Service Charges	4.25	
34	2.2.26	N&WCC Cllr Margaret Bennett - reimbursement for Edinburgh Banners	78.00	
35	3.3.26	BoS Service Charges	4.25	
36	31.3.26	BoS Service Charges	4.25	
Total			**£3,207.39**	**£8,470.02**

Key points:

- New Bank of Scotland monthly account services charges introduced in July 2025 totalled £43.95
- Grants received totalled = £8,054.96 (Not including DTS £250 grant to Jock's Lodge CT)
- Annual Environment Fair cost - September 2025 = £768.08
- Climate Resilience workshop consultants Imagine If. Space cost £1,597.40 but covered by ECCAN grant of £1,782.79

· **Independent Examination**:

A certificate from an independent, competent person certifying that the accounts are correct.

Full Name:……

Signed: ……

Date:……

· **Comparison Data**:

A comparison of the current year's figures against the previous year or the original budget.

Balance at 1.4.23	Income	Expenditure	Final Balance 31.3.24
£3,942.18	**£4,197.03**	**£6,296.25**	**£1,842.96**
Balance at 1.4.24			Final Balance 31.3.25
£1,842.96	**£5,191.39**	**£3,324.52**	**£3,709.83**

· **Budget Plan for Next Year**: A forecast of anticipated income and expenses.

Issue	Potential Expense	Potential Income
Hire of Community Centre for 6 N&WCC meetings @£30	£180.00	
Hire of Community Centre for Environment Fair	£550.00	
Other hires of Community Centre: - May 2026 Scottish elections Hustings; - Climate Resilience Film night; - Other unforeseen bookings - say 2	£180.00	
Annual Insurance - Keegan & Pennyki	c£115.00	
Annual domain name - One.com	c£135.00	
CEC Annual Grant to N&WCC		c£920.00
Grants from CEC Ward 14: 'Small Community Grants' Fund for costs of putting on annual Environment Fair 2026 & printing / distributing new Local Place Plan (50 copies)		c£1500.00 c£300.00
Potential income from Environment Fair stalls via Square.		c£150.00
Total	£1,160.00	£2,870.00

(CA/ca - V3 - 6.5.26)